

Help Wanted Advertising

Week of April 17, 2024



**CAREGIVER
NEEDED**

Tues. & Thurs. 9 a.m.-12 p.m.
Wed. & Fri. 3:30 p.m.-5:30 p.m.

Apply Today at
www.arisecares.com

arise cares
home care & aging services

SOUTHSIDE TOWNSHIP DEPUTY CLERK/TREASURER

Southside Township has an opening for a part-time Deputy Clerk-Treasurer.

The Deputy Clerk/Treasurer will work with the Clerk/Treasurer to perform Clerk/Treasurer duties for Southside Township. The Deputy Clerk/Treasurer will fulfill the duties of the Clerk/Treasurer in her absence.

The Clerk/Treasurer performs administrative and financial duties for the Township including election administration. This position performs complex work planning, is responsible for organizing, directing, and coordinating Township government operations under the administrative oversight of the Clerk/Treasurer and Southside Township Board. The Deputy Clerk/Treasurer will be appointed as Clerk/Treasurer upon successful completion of the probationary period of one year.

Desired qualifications:

- Associate degree with coursework in finance, accounting, public administration, and business.
- Or, equivalent work experience preferably in the public sector.
- Experience in Microsoft Office Products and computer-based accounting including payroll.
- Customer Service skills.

Flexible work schedule with ability to work from home. Attendance at Township Board meetings is required. Board meetings are held the first Tuesday of each month with additional meetings as required.

Visit our website for complete job description:

www.southsidetownship.com

Email cover letter and resume to cmerrill@southsidetownship.com

Cover letter and resume are due by April 26, 2024.

NOW HIRING!

— Full or Part-time —
MANAGER

We will provide training!

— Part-time —
**SPRING & SUMMER
POSITIONS**

Join Our Team!
Apply in person



Hwy. 55, Annandale, MN

WRITERS/ REPORTERS

If you have some spare time and enjoy writing and reporting, we may have a place for you. You would be paid by assignment and also contribute to covering the greater Annandale community with features, sports or news writing. Writing, reporting and photography experience is helpful.

If interested, please contact Steve Prinsen at
gm@annandaleadvocate.com

Advocate
ANNANDALE

www.annandaleadvocate.com • 320-274-3052

gm@annandaleadvocate.com • PO Box D, Annandale, MN 55302

WE ARE HIRING EXPERIENCED EMPLOYEES!



APPLY
ONLINE OR
BY E-MAIL!

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www.sticksandstonesmn.com